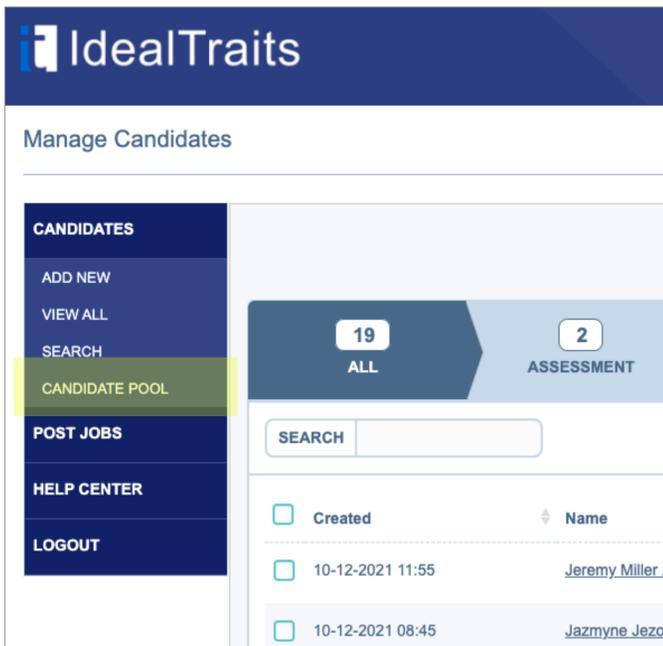
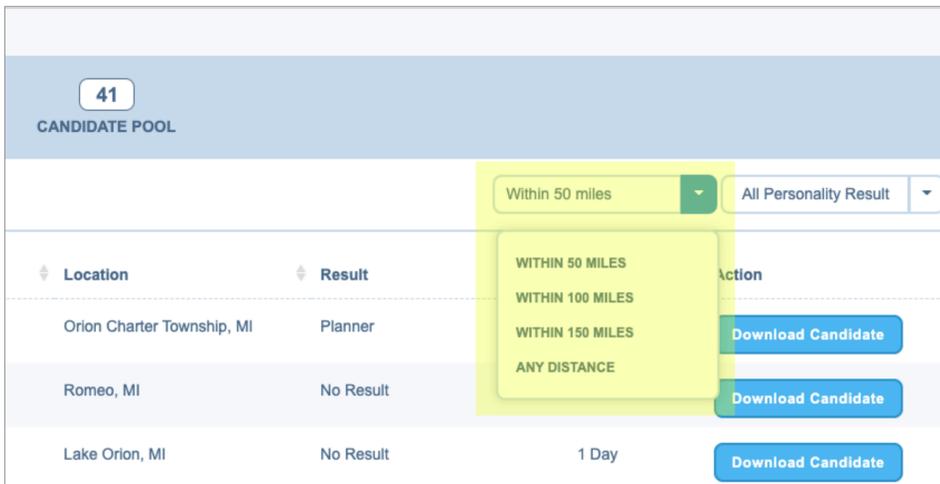


# ASCTS Farmers Agent WalkThru

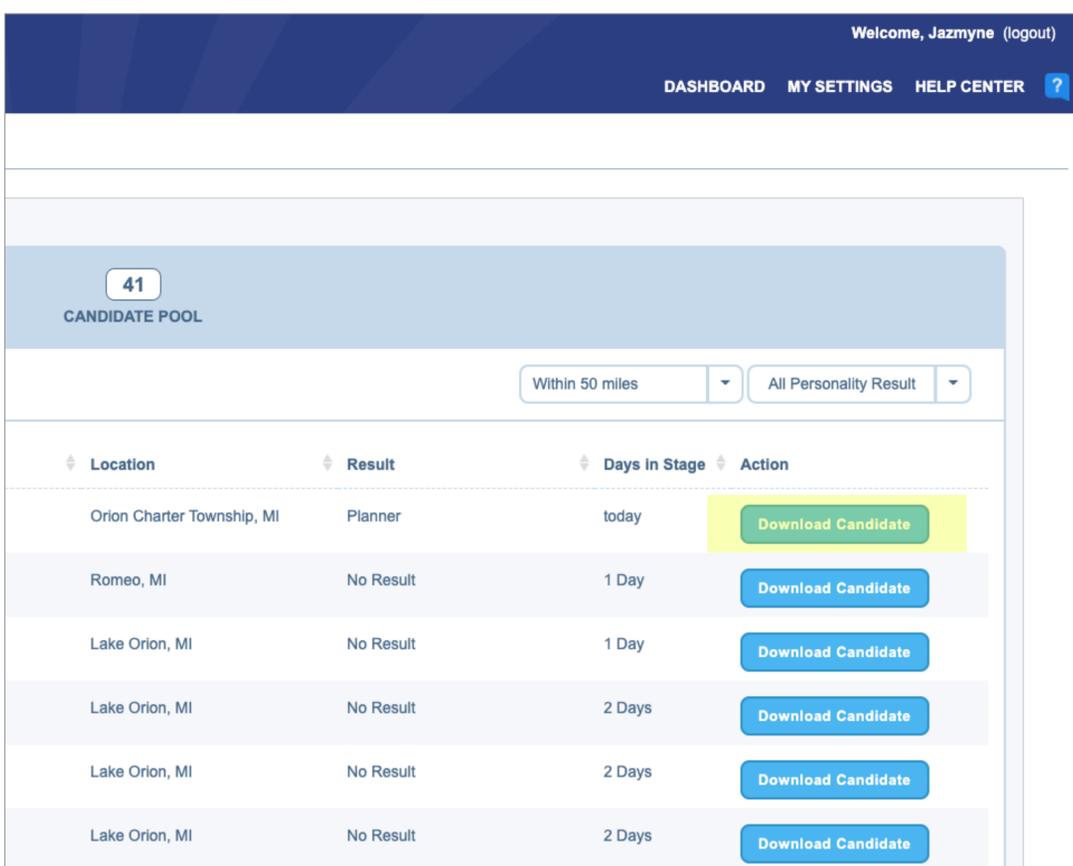


Access the candidate pool from the candidates menu in your account

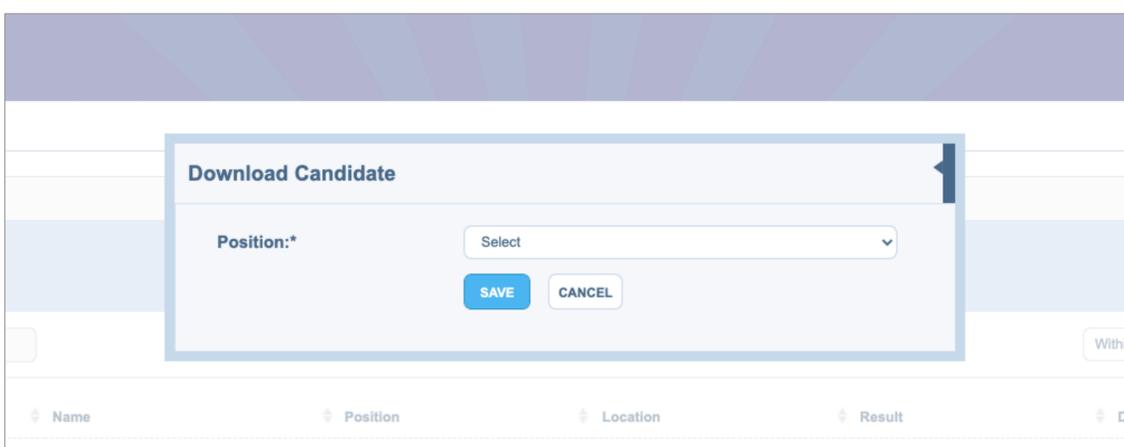


By default, candidates within 50 miles of your business address will display in the pool.

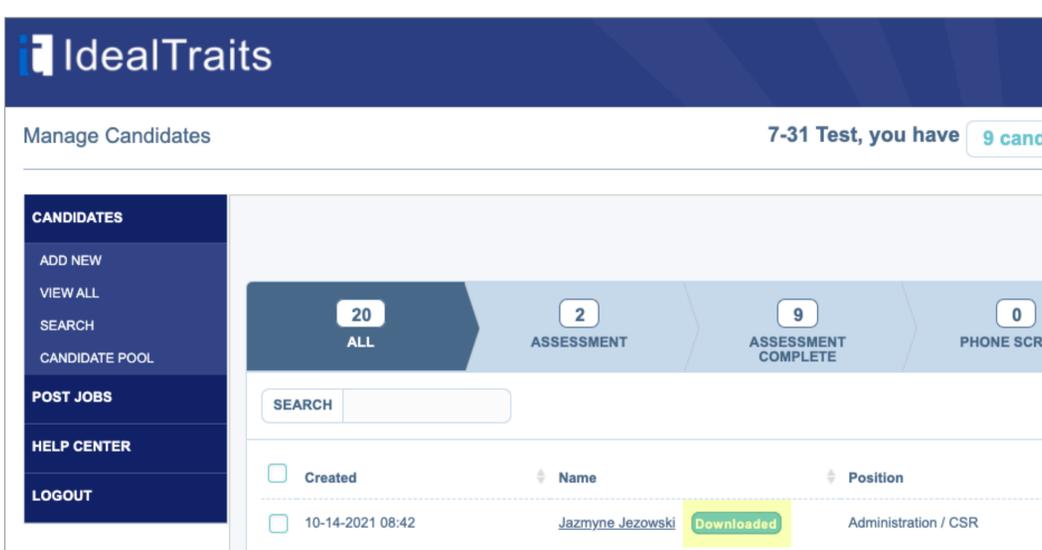
You can change this to view candidates within 100 miles, 150 miles or any distance from your address.



Download candidates by using the 'download candidate' button



After clicking 'download candidate' you will be asked to assign a position based on the positions available in your account.



Any candidates downloaded from the Candidate pool are tagged 'Downloaded' in your account.